

## Revised Discipline Policy

Cornerstone Christian Academy seeks to be scriptural in its approach to discipline. We believe the responsibility for discipline lies primarily with the parents (Deuteronomy 6:4-9, Ephesians 6:4). Cornerstone Christian Academy does not seek to assume that responsibility, but rather support and assist in the training process. During school hours, teachers and administrators must have the authority to represent the Parents or Guardians regarding discipline and expects parents to support the administering of disciplinary action.

This revised discipline policy attempts to use clear and consistent consequences for failing to meet expectations. The behavioral expectations are based on four basic principles: Safety, Preparedness, Responsibility and Respect. It is with these basic principles and the principles set forth in God's Word that we implement these policies.

### Behavioral Expectations "Think B-4 You Act"

**BE SAFE** – Students should avoid engaging in any activity that may cause harm to themselves or others. This includes but is not limited to the following: horseplay or rough housing, being in an unsupervised area, tampering with safety equipment, fighting, bullying/cyber bullying, and violating carpool/transportation regulations.

**BE PREPARED** – Students are expected to be in possession of all supplies and materials necessary to fully participate in any required activity. Students will **NOT** be allowed to voluntarily leave the classroom to retrieve missing materials or supplies.

**BE RESPONSIBLE** – Students are expected to possess the ability to act and decide for themselves. Students have an obligation to fulfill any and all assigned tasks to a successful conclusion and will be accountable for the outcome.

**BE RESPECTFUL** – Students are expected to demonstrate a willingness to show consideration for others, property, and self. This includes but is not limited to: addressing adults using proper titles and responding courteously with Ma'am or Sir. Peers are to be addressed respectfully as well, using their proper name. No derogatory or slang terms allowed.

## DISCIPLINE POLICY

There are five levels of school-wide discipline that apply to all Cornerstone Christian Academy students. The initial consequence for violating Levels 1, 2, & 3 is a demerit; however, the number of demerits depends on the level of the infraction. For example, if a student commits a Level 3 infraction, he/she receives 3 demerits.

Levels 1, 2 & 3 will be assigned and calculated over a six-week grading period and then are expunged. As the demerits are assigned the following penalties will result:

3 demerits = 1<sup>st</sup> Detention

6 demerits = 2<sup>nd</sup> Detention

9 demerits = 1<sup>st</sup> In-House Suspension (ISS)

11 demerits = 2<sup>nd</sup> In-House Suspension

12 demerits = Out of School Suspension (OSS)

### Level 1 (Violation is 1 Demerit)

\*Includes but is not limited to

- Dress code violation
- Unprepared for class
- Talking w/o permission
- Out of seat w/o permission
- Chewing gum
- Consuming food/drink w/o permission
- Running in the building
- Unwholesome conversation
- Failure to clean up after themselves

### Level 2 (Violation is 2 Demerits)

\*Includes but is not limited to

- Failure to complete homework on time
- Disrupting class/classmates
- Failure to respond to notices appropriately
- Showing signs of disrespect
- Harassment/Bullying
- Complaining or whining
- Throwing objects
- Mishandling school materials
- Damage of any school property
- Failure to keep control of hands and feet
- Inappropriate touching
- Classroom/Outdoor/Playground rules

### Level 3 (Violation is 3 Demerits)

\*Includes but is not limited to

- Being argumentative/defiant
- Cheating/Plagiarism
- Forging a signature
- Lying
- Stealing
- Vandalism
- Improper use of cell phones
- Improper use of computer/social media
- Improper use of any electronic device
- Disrespect of any adult
- Leaving class w/o permission
- Being in an area without authorization/supervision
- Excessive horseplay

When a student receives a **Detention**, a call will be made to the home and if possible, the student will serve the detention on the day received. If a conflict arises, then the detention will be served the following day. The detention will be served after school from 3:30 to 4:30. During detention, students will be allowed to do homework if that was the reason for their detention. Otherwise, they may be given some other type of written work or spend time on campus beautification projects.

### Detentions for Primary Grades

Students in kindergarten through third grade may be given detentions that may differ in time of day and duration, at the discretion of the teacher or administrator.

Levels 4 & 5 are assigned and calculated over a year period. The first level 4 offense will result in a 1-3 day ISS; a second level 4 offense will result in a 1-3 day OSS; a third level 4 offense will result in an expulsion.

#### Level 4 (Violation is an automatic Suspension)

\*Includes but is not limited to

- Willful or deliberate disobedience
- Physical violence (fighting)
- Severe disrespect
- Possession of prescribed medication
- Misbehavior in detention

When a student receives an **In - House Suspension** (ISS), that student will be isolated from his/her classmates the entire day, receive all of the days assignments, and be expected to complete all the assignments during school. The work will be counted toward his/her grades.

When a student receives an **Out - of School Suspension** (OSS), he/she stays home and all work assigned for that day will be counted as a “0” and cannot be made-up.

#### Level 5 (Violation is subject to Expulsion)

\*Includes but is not limited to

- Physical violence toward an adult
- Criminal charges filed
- Sexual Misconduct
- Possession of tobacco products, illegal drugs, firearms or knives

#### Authorities in the Discipline Process

In levels 1, 2, & 3 teachers have the authority to counsel, issue merits/demerits, implement approved training/intermediate consequences (Proverbs 22:6, Proverbs 23:13), contact parents, require conferences, assign detentions and/or refer to administration.

The school administrator will handle all escalated cases of student discipline and will, at his/her discretion, determine dismissal.